

WELLESLEY COLLEGE
APPLICATION FOR TUITION REMISSION

Employee Name: _____ Date of Employment: _____

APPLICATION FOR FULL-TIME UNDERGRADUATE STUDY IS BEING MADE FOR:

Name of Student _____ Student ID# _____

Relationship _____ Class of _____

Tuition Remission is a program that provides tuition benefits at Wellesley College to daughters and/or wives of eligible employees (faculty, administrative staff and union employees). The candidate(s) must be selected through the normal Board of Admission process and maintain diploma grade standing. The following policy on benefits and eligibility became effective May 1, 1982.

Eligibility: If hired May 1, 1982 or thereafter, as a full-time staff member, the employee is eligible to receive 50% of Wellesley tuition effective the semester following the anniversary of three years of continuous full-time employment.

If hired prior to May 1, 1982, as a full-time staff member, the employee is eligible to receive 100% of Wellesley tuition effective the semester following the anniversary of one year of continuous full-time employment.

The daughter of an eligible employee must be his/her dependent for income tax purposes. A copy of IRS 1040 for tax year and/or marriage certificate required. (You may block out your income information.)

This application must be submitted each year to certify continued eligibility.

Employee Signature: _____ Date: _____

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FOR HUMAN RESOURCES USE ONLY

Employee has completed the required length of continuous full-time employment and qualifies for:

Percent of tuition remission (excluding room, board and fees): _____

Effective Date: _____ 1st yr. _____ 2nd yr. _____ 3rd yr. _____ 4th yr. _____

Associate Director of Human Resources Operations
And Total Compensation

Date: _____