

INFORMATION SHEET FOR LETTER OF RECOMMENDATION
FROM WOMEN'S AND GENDER STUDIES FACULTY MEMBER

Name _____ Telephone _____

Address _____

Date _____

Please fill in the blanks or attach a separate answer sheet

Type of Recommendation _____

(Law School, Graduate School, Job, etc)

To whom and where does the recommendation get sent? _____

When is it due? _____

Is there any additional form? _____ . If so, have you attached it to this questionnaire?

Have you attached your resume and any personal statements that will help in the writing of the recommendation? _____

A. Plans

1. For what do you wish to be recommended?

2. How does this fit your long-range plans?

3. Why are you applying for this?

B. College Experiences

1. What Women's Studies courses did you take? Which ones did you take with the faculty member you are asking to write the recommendation?

2. If you wrote long papers for these courses, please describe the paper briefly or attach copies.

