



Administrative Council

Wellesley College

106 Central Street

Wellesley, Massachusetts 02481-8203

ADMINISTRATIVE COUNCIL MEETING

Monday, September 12, 2011

Academic Council Room, GRH 4th Floor

11:00 a.m. – 12:00 p.m.

AGENDA:

I. Approval of Minutes

II. President's Report

III. Overview:

Debra DeMeis, *Dean of Students*

Jenn Desjarlais, *Dean of Admission and Financial Aid-traveling on college business*

Andy Evans, *Vice President for Finance and Treasurer*

Cameran Mason, *Vice President of Resources and Public Affairs*

Kate Salop, *Assistant Vice President and Executive Assistant to the President*

Andy Shennan, *Provost and Dean of the College*

Q&A

Open Mic/Announcements

NOTE:

- Please become a member of Administrative Council. E-mail Administrative Council Secretary **Jessica Hunter** your name and department.
- Please enter the Lottery to win the \$2,000 Vacation Prize. At the beginning of each meeting, fill out one of the cards at the back of the room with your name, department, and phone extension. If you don't enter, you can't win!
- If you have any questions or topic suggestions for future meetings, please contact the Co-chairs, Kim Lancaster and William Bennett.

For more information about Administrative Council, visit the Administrative Council website,

<http://www.wellesley.edu/AdminCouncil/index.html>,

and the Administrative Council First Class Conference.

Next Administrative Council Meeting:

Monday, October 17, 2011 from 11:00am-12:00pm

Academic Council Room, Green Hall