

Common Data Set 2007-2008

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A. GENERAL INFORMATION

A1. Address Information

Name of College/University:	Wellesley College
Mailing Address:	106 Central Street, Wellesley, MA, 02481, USA
Main Phone Number:	(781) 283-1000
WWW Home Page Address:	http://www.wellesley.edu

Admissions Phone Number:	(781) 283-2270
Admissions Toll-Free Phone Number:	_____
Admissions Office Mailing Address:	Admissions, Wellesley College, Wellesley, MA 02481, USA
Admissions Fax Number:	(781) 283-3678
Admissions E-mail Address:	admission@wellesley.edu
If there is a separate URL for your school's online application, please specify:	
http://www.wellesley.edu/Admission/application.html	

A2. Source of institutional control:

Public
<input checked="" type="checkbox"/> Private
Proprietary

A3. Classify your undergraduate institution:

Coeducational college
Men's college
<input checked="" type="checkbox"/> Women's college

A4. Academic year calendar:

<input checked="" type="checkbox"/> Semester	Continuous
Quarter	Differs by program (describe):
Trimester	Other (describe):
4-1-4	

A5. Degrees offered by your institution:

Certificate	Postbachelor's certificate
Diploma	Master's
Associate	Post-master's certificate
Transfer Associate	Doctoral
Terminal Associate	First professional
<input checked="" type="checkbox"/> Bachelor's	First professional certificate

B. ENROLLMENT AND PERSISTENCE

- B1. Institutional Enrollment - Men and Women** Provide numbers of students for each of the following categories as of the institution's official fall reporting date or as of October 15, 2007.

	FULL-TIME		PART-TIME	
	Men	Women	Men	Women
Undergraduates				
Degree-seeking, first-time freshmen	0	590	0	0
Other first-year, degree-seeking	0	3	0	0
All other degree-seeking	0	1,640	0	14
<i>Total degree-seeking</i>	0	2,233	0	14
All other undergraduates enrolled in credit courses	1	4	70	58
<i>Total undergraduates</i>	1	2,237	70	72
First-Professional				
First-time, first-professional students				
All other first-professionals				
<i>Total first-professional</i>				
Graduate				
Degree-seeking, first-time				
All other degree-seeking				
All other graduates enrolled in credit courses				
<i>Total graduate</i>				
Total all undergraduates				2,380
Total all graduate and professional students				0
GRAND TOTAL ALL STUDENTS				2,380

- B2. Enrollment by Racial/Ethnic Category.** Provide numbers of undergraduate students for each of the following categories as of the institution's official fall reporting date or as of October 15, 2006. Include international students only in the category "Nonresident aliens." Complete the "Total Undergraduates" column only if you cannot provide data for the first two columns.

	Degree-Seeking First-Time First Year	Degree-Seeking Undergraduates (include first-time first-year)	Total Undergraduates (both degree- and non-degree-seeking)
Nonresident aliens	52	180	190
Black, non-Hispanic	38	135	136
American Indian or Alaska Native	5	11	11
Asian or Pacific Islander	170	624	627
Hispanic	39	161	161
White, non-Hispanic	259	1,010	1,021
Race/ethnicity unknown	27	126	234
TOTAL	590	2,247	2,380

Persistence

- B3. Number of degrees awarded from July 1, 2006 to June 30, 2007**

Certificate/diploma	
Associate degrees	

Bachelor's degrees	585
Postbachelor's certificates	
Master's degrees	
Post-Master's certificates	
Doctoral degrees	
First professional degrees	
First professional certificates	

Graduation Rates

The items in this section correspond to data elements collected by the IPEDS Web-based Data Collection System's Graduation Rate Survey (GRS). For complete instructions and definitions of data elements, see the IPEDS GRS instructions and glossary on the 2007 Web-based survey.

For Bachelor's or Equivalent Programs

Please provide data for the fall 2001 cohort if available. If fall 2001 cohort data are not available, provide data for the fall 2000 cohort.

Fall 2001 Cohort

Report for the cohort of full-time first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in fall 2001. Include in the cohort those who entered your institution during the summer term preceding fall 2001.

B4.	Initial 2001 cohort of first-time, full-time bachelor's (or equivalent) degree-seeking undergraduate students; total all students:	578
B5.	Of the initial 2001 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:	0
B6.	Final 2001 cohort, after adjusting for allowable exclusions: (subtract question B5 from question B4)	578
B7.	Of the initial 2001 cohort, how many completed the program in four years or less (by August 31, 2005):	493
B8.	Of the initial 2001 cohort, how many completed the program in more than four years but in five years or less (after August 31, 2005 and by August 31, 2006):	29
B9.	Of the initial 2001 cohort, how many completed the program in more than five years but in six years or less (after August 31, 2006 and by August 31, 2007):	10
B10.	Total graduating within six years (sum of questions B7, B8, and B9):	532
B11.	Six-year graduation rate for 2001 cohort (question B10 divided by question B6):	92%

Retention Rates

Report for the cohort of all full-time, first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in fall 2006 (or the preceding summer term). The initial cohort may be adjusted for students who departed for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government or official church missions. No other adjustments to the initial cohort should be made.

B22.	For the cohort of all full-time bachelor's (or equivalent) degree-seeking undergraduate students who entered your institution as freshmen in fall 2006 (or the preceding summer term), what percentage was enrolled at your institution as of the date your institution calculates its official enrollment in fall 2007?	96%
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C. FIRST-TIME, FIRST-YEAR (FRESHMAN) ADMISSION

Applications

- C1. First-time, first-year, (freshmen) students: Provide the number of degree-seeking, first-time, first-year students who applied, were admitted, and enrolled (full- or part-time) in fall 2007. Include early decision, early action, and students who began studies during summer in this cohort. Applicants should include only those students who fulfilled the requirements for consideration for admission (i.e., who completed actionable applications) and who have been notified of one of the following actions: admission, nonadmission, placement on waiting list, or application withdrawn (by applicant or institution). Admitted applicants should include wait-listed students who were subsequently offered admission.

Total first-time, first-year (freshman) men who applied	0
Total first-time, first-year (freshman) women who applied	4,017

Total first-time, first-year (freshman) men who were admitted	0
Total first-time, first-year (freshman) women who were admitted	1,434

Total full-time, first-time, first-year (freshman) men who enrolled	0
Total part-time, first-time, first-year (freshman) men who enrolled	0

Total full-time, first-time, first-year (freshman) women who enrolled	590
Total part-time, first-time, first-year (freshman) women who enrolled	0

- C2. Freshman wait-listed students (students who met admission requirements but whose final admission was contingent on space availability)

	Yes	No
Do you have a policy of placing students on a waiting list?	<input checked="" type="checkbox"/>	
If yes, please answer the questions below for fall 2007 admissions:		
Number of qualified applicants offered a place on waiting list	719	
Number accepting a place on the waiting list	381	
Number of wait-listed students admitted	0	
Is your waiting list ranked?	<input checked="" type="checkbox"/>	
If yes, do you release that information to students?		
Do you release that information to school counselors?		

Admission Requirements

- C3. High school completion requirement

High school diploma is required and GED is accepted	
High school diploma is required and GED is not	
High school diploma or equivalent is not required	<input checked="" type="checkbox"/>

- C4. Does your institution require or recommend a general college-preparatory program for degree-seeking students?

Require	
Recommend	<input checked="" type="checkbox"/>
Neither require nor recommend	

- C5. Distribution of high school units required and/or recommended. Specify the distribution of academic high school course units required and/or recommended of all or most degree-seeking students using Carnegie units (one unit equals one year of study or its

	Units Required	Units Recommended
Total academic units		N/A
English		4
Mathematics		4
Science		3
Of these, units that must be lab		2

Foreign language		4
Social studies		4
History		4
Academic electives		
Computer Science		N/A
Visual/Performing Arts		N/A

Basis for Selection

- C6. Do you have an open admission policy, under which virtually all secondary school graduates or students with GED equivalency diplomas are admitted without regard to academic record, test scores, or other qualifications? If so, check which applies:

Open admission policy as described above for all students	
Open admission policy as described above for most students, but--	
selective admission for out-of-state students	
selective admission to some programs	

other (explain)

- C7. Relative importance of each of the following academic and nonacademic factors in first-time, first-year, degree-seeking (freshman) admission decisions.

	Very Important	Important	Considered	Not Considered
Academic				
Rigor of secondary school record	X			
Class rank		X		
Academic GPA	X			
Standardized test scores	X			
Application Essay	X			
Recommendation(s)	X			
Nonacademic				
Interview			X	
Extracurricular activities		X		
Talent/ability			X	
Character/personal qualities	X			
First generation			X	
Alumni/ae relation			X	
Geographical residence			X	
State residency			X	
Religious affiliation/commitment				X
Racial/ethnic status			X	
Volunteer work			X	
Work experience			X	
Level of applicant's interest			X	

SAT and ACT Policies

- C8. Entrance exams

	Yes	No
C8A. Does your institution make use of SAT, ACT, or SAT Subject Test scores in admission decisions for first-time, first-year, degree-seeking applicants?	X	

If yes, place check marks in the appropriate boxes below to reflect your institution's policies for use in admission for Fall 2008.

	ADMISSION				
	Require	Recommend	Require for Some	Consider if Submitted	Not Used
SAT or ACT					
ACT only					
SAT only					

SAT and SAT Subject Tests or ACT	<input checked="" type="checkbox"/>					
SAT Subject Tests only						

C8B. If your institution will make use of the ACT in **admission** decisions for first-time, first-year, degree-seeking applicants for **Fall 2008**, please indicate which ONE of the following applies: (regardless of whether the writing score will be used in the admissions)

ACT with Writing Component required	<input checked="" type="checkbox"/>
ACT with Writing component recommended	
ACT with or without Writing component accepted	

C8C. Please indicate how your institution will use the SAT or ACT writing component; check all that apply:

For admission		<input checked="" type="checkbox"/>
For placement		
For advising		
In place of an application essay		
As a validity check on the application essay		
No college policy as of now		
Not using essay component		<input checked="" type="checkbox"/>

C8D. In addition, does your institution use applicants' test scores for academic advising?

	Yes	No
		<input checked="" type="checkbox"/>

C8E	Latest date by which SAT or ACT scores must be received for fall-term	December
C8E	Latest date by which SAT Subject Test scores must be received for fall-term admission	December

C8G. Please indicate which tests your institution uses for placement (e.g., state tests):

SAT			
ACT			
SAT Subject Tests	<input checked="" type="checkbox"/>		
AP	<input checked="" type="checkbox"/>		
CLEP			
Institutional Exam	<input checked="" type="checkbox"/>		
State Exam (specify):			

Freshman Profile

Provide percentages for **ALL enrolled, degree-seeking, full-time and part-time, first-time, first-year (freshman) students** enrolled in fall 2006, including students who began studies during summer, international students/nonresident aliens, and students ad

C9. Percent and number of first-time, first-year (freshman) students enrolled in fall 2006 who submitted national standardized (SAT/ACT) test scores. Include information for **ALL enrolled, degree-seeking, first-time, first-year (freshman) students who submitted**

Percent submitting SAT scores	90%	Number submitting SAT scores	531
Percent submitting ACT scores	35%	Number submitting ACT scores	209

	25th Percentile	75th Percentile
SAT Critical Reading	660	750
SAT Math	640	730
SAT Writing	660	730
SAT Essay	N/A	N/A
ACT Composite	29	32
ACT Math	N/A	N/A
ACT English	N/A	N/A

ACT Writing	N/A	N/A
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Percent of first-time, first-year (freshman) students with scores in each range:

	SAT Critical Reading	SAT Math	SAT Writing
700-800	54%	47%	52%
600-699	38%	42%	42%
500-599	8%	11%	6%
400-499			
300-399			
200-299			
Totals should = 100%	100%	100%	100%
	ACT Composite	ACT English	ACT Math
30-36	57%	N/A	N/A
24-29	41%	N/A	N/A
18-23	2%	N/A	N/A
12-17		N/A	N/A
6-11		N/A	N/A
Below 6		N/A	N/A
Totals should = 100%	100%		

- C10.** Percent of all degree-seeking, first-time, first-year (freshman) students who had high school class rank within each of the following ranges (report information for those students from whom you collected high school rank information).

Percent in top tenth of high school graduating class	78%	Top half + bottom half = 100%
Percent in top quarter of high school graduating class	98%	
Percent in top half of high school graduating class	100%	
Percent in bottom half of high school graduating class	0%	
Percent in bottom quarter of high school graduating class	0%	
Percent of total first-time, first-year (freshmen) students who submitted high school class rank:	48%	

- C11.** Percentage of all enrolled, degree-seeking, first-time, first-year (freshman) students who had high school grade-point averages within each of the following ranges (using 4.0 scale). Report information only for those students from whom you collected high

Percent who had GPA of 3.75 and higher	N/A
Percent who had GPA between 3.50 and 3.74	N/A
Percent who had GPA between 3.25 and 3.49	N/A
Percent who had GPA between 3.00 and 3.24	N/A
Percent who had GPA between 2.50 and 2.99	N/A
Percent who had GPA between 2.0 and 2.49	N/A
Percent who had GPA between 1.0 and 1.99	N/A
Percent who had GPA below 1.0	N/A
Totals should = 100%	

- C12.** Average high school GPA of all degree-seeking, first-time, first-year (freshman) students who submitted GPA: **N/A**
- C12.** Percent of total first-time, first-year (freshman) students who submitted high school GPA: **N/A**

Admission Policies

- C13. Application Fee**

	Yes	No
Does your institution have an application fee?	yes	
Amount of application fee:	\$50	
	Yes	No
Can it be waived for applicants with financial need?	X	

If you have an application fee and an on-line application option, please indicate policy for students who apply on-line:

Same fee:	
Free:	X
Reduced:	

	Yes	No
Can on-line application fee be waived for applicants with financial need?	X	

C14. Application closing date

	Yes	No
Does your institution have an application closing date?	X	
Application closing date (fall):	1/15	
Priority date:		

C15.		Yes	No
	Are first-time, first-year students accepted for terms other than the fall?		X

C16. Notification to applicants of admission decision sent (fill in one only)

On a rolling basis beginning (date):	
By (date):	4/1
Other:	

C17. Reply policy for admitted applicants (fill in one only)

Must reply by (date):	5/1
No set date:	
Must reply by May 1 or within _____ weeks if notified thereafter	
Other:	

Deadline for housing deposit (MM/DD):	
Amount of housing deposit:	
Refundable if student does not enroll?	
Yes, in full	
Yes, in part	
No	

C18. Deferred admission

	Yes	No
Does your institution allow students to postpone enrollment after admission?	X	
If yes, maximum period of postponement:	1 year	

C19. Early admission of high school students

	Yes	No
Does your institution allow high school students to enroll as full-time, first-time, first-year (freshman) students one year or more before high school graduation?	X	

Early Decision and Early Action Plans

C21. Early Decision

	Yes	No

Does your institution offer an early decision plan (an admission plan that permits students to apply and be notified of an admission decision well in advance of the regular notification date and that asks students to commit to attending if accepted) for f	<input checked="" type="checkbox"/>	
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If "yes," please complete the following:

First or only early decision plan closing date	11/1
First or only early decision plan notification date	mid-December
Other early decision plan closing date	
Other early decision plan notification date	

For the Fall 2007 entering class:

Number of early decision applications received by your institution	206
Number of applicants admitted under early decision plan	136

Please provide significant details about your early decision plan:

C22. Early action

	Yes	No
Do you have a nonbinding early action plan whereby students are notified of an admission decision well in advance of the regular notification date but do not have to commit to attending your college?		<input checked="" type="checkbox"/>

If "yes," please complete the following:

Early action closing date	
Early action notification date	

Is your early action plan a "restrictive" plan under which you limit students from applying to other early plans?

Yes	No
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D. TRANSFER ADMISSION

Fall Applicants

	Yes	No
Does your institution enroll transfer students? (If no, please skip to Section E)	<input checked="" type="checkbox"/>	
If yes, may transfer students earn advanced standing credit by transferring credits earned from course work completed at other colleges/universities?	<input checked="" type="checkbox"/>	

- D2. Provide the number of students who applied, were admitted, and enrolled as degree-seeking transfer students in fall 2007.

	Applicants	Admitted Applicants	Enrolled Applicants
Men	0	0	0
Women	212	32	18
Total	212	32	18

Application for Admission

- D3. Indicate terms for which transfers may enroll:

Fall	<input checked="" type="checkbox"/>
Winter	
Spring	<input checked="" type="checkbox"/>
Summer	

	Yes	No
Must a transfer applicant have a minimum number of credits completed or else must apply as an entering freshman?		<input checked="" type="checkbox"/>
If yes, what is the minimum number of credits and the unit of measure?		

- D5. Indicate all items required of transfer students to apply for admission:

	Required of All	Recommended of All	Recommended of Some	Required of Some	Not Required
High school transcript	<input checked="" type="checkbox"/>				
College transcript(s)	<input checked="" type="checkbox"/>				
Essay or personal statement	<input checked="" type="checkbox"/>				
Interview	<input checked="" type="checkbox"/>				
Standardized test scores	<input checked="" type="checkbox"/>				
Statement of good standing from prior institution(s)	<input checked="" type="checkbox"/>				

D6. If a minimum high school grade point average is required of transfer applicants, specify (on a 4.0 scale):

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D7. If a minimum college grade point average is required of transfer applicants, specify (on a 4.0 scale):

--	--

D8. List any other application requirements specific to transfer applicants:

D9. List application priority, closing, notification, and candidate reply dates for transfer students. If applications are reviewed on a continuous or rolling basis, place a check mark in the "Rolling admission" column.

	Priority Date	Closing Date	Notification Date	Reply Date	Rolling Admission
Fall		2/10	4/1	5/1	
Winter					
Spring		11/15	12/15	1/15	
Summer					

D10.	Yes	No
Does an open admission policy, if reported, apply to transfer students?		<input checked="" type="checkbox"/>

D11. Describe additional requirements for transfer admission, if applicable:

Transfer Credit Policies

D12. Report the lowest grade earned for any course that may be transferred for credit:

D13.	Number	Unit Type
Maximum number of credits or courses that may be transferred from a two-year institution:	16	1 unit = 4 semster hours

D14.	Number	Unit Type
Maximum number of credits or courses that may be transferred from a four-year institution:	16	1 unit = 4 semster hours

D15. Minimum number of credits that transfers must complete at your institution to earn an associate degree:

D16. Minimum number of credits that transfers must complete at your institution to earn a bachelor's degree:

D17. Describe other transfer credit policies:

E. ACADEMIC OFFERINGS AND POLICIES

- E1. Special study options:** Identify those programs available at your institution. Refer to the glossary for definitions.

Accelerated program	
Cooperative education program	
Cross-registration	X
Distance learning	
Double major	X
Dual enrollment	X
English as a Second Language (ESL)	
Exchange student program (domestic)	X
External degree program	
Honors Program	X
Independent study	X
Internships	X
Liberal arts/career combination	
Student-designed major	X
Study abroad	X
Teacher certification program	X
Weekend college	
Other (specify):	

- E3. Areas in which all or most students are required to complete some course work prior to graduation:**

Arts/fine arts	X
Computer literacy	
English (including composition)	X
Foreign languages	X
History	X
Humanities	X
Mathematics	X
Philosophy	X
Sciences (biological or physical)	X
Social science	X
Other (describe): Writing Program	X

The "Library Collections" section has been removed until a new Academic Libraries Survey is in the field.

F. STUDENT LIFE

- F1.** Percentages of first-time, first-year (freshman) students and all degree-seeking undergraduates enrolled in fall 2006 who fit the following categories:

	First-time, first-year (freshman) students	Undergraduates
Percent who are from out of state (exclude international/nonresident aliens from the numerator and denominator)	87%	83%
Percent of men who join fraternities	0%	0%
Percent of women who join sororities	0%	0%
Percent who live in college-owned, -operated, or -affiliated housing	100%	97%
Percent who live off campus or commute	0%	3%
Percent of students age 25 and older	0%	3%
Average age of full-time students	18	20
Average age of all students (full- and part-time)	18	20

- F2. Activities offered** Identify those programs available at your institution.

Campus Ministries	X
Choral groups	X
Concert band	
Dance	X
Drama/theater	X
International Student Organization	X
Jazz band	X
Literary magazine	X
Marching band	
Model UN	X
Music ensembles	X
Musical theater	
Opera	
Pep band	
Radio station	X
Student government	X
Student newspaper	X
Student-run film society	X
Symphony orchestra	
Television station	
Yearbook	X

- F3. ROTC** (program offered in cooperation with Reserve Officers' Training Corps)

	On Campus	At Cooperating Institution	Name of Cooperating Institution
Army ROTC is offered:		X	M.I.T.
Naval ROTC is offered:			
Air Force ROTC is offered:		X	M.I.T.

- F4. Housing:** Check all types of college-owned, -operated, or -affiliated housing available for undergraduates at your institution.

Coed dorms	X
Men's dorms	
Women's dorms	X
Apartments for married students	
Apartments for single students	X
Special housing for disabled students	
Special housing for international students	
Fraternity/sorority housing	
Cooperative housing	X
Other housing options (specify):	

G. ANNUAL EXPENSES

Provide 2008-2009 academic year costs of attendance for the following categories that are applicable to your institution.

<input checked="" type="checkbox"/>	Check here if your institution's 2008-2009 academic year costs of attendance are not available at this time and provide an approximate date (i.e., month/day) when your institution's final 2007-2008 academic year costs of attendance will be available: end of April 2008
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G1. Undergraduate full-time tuition, required fees, room and board List the typical tuition, required fees, and room and board for a full-time undergraduate student for the FULL 2008-2009 academic year (30 semester or 45 quarter hours for institutions that derive annual tuition by multiplying credit hour cost by number of credits). A full academic year refers to the period of time generally extending from September to June; usually equated to two semesters, two trimesters, three quarters, or the period covered by a four-one-four plan. Room and board is defined as double occupancy and 19 meals per week or the maximum meal plan. Required fees include only charges that all full-time students must pay that are not included in tuition (e.g., registration, health, or activity fees.) Do not include optional fees (e.g., parking, laboratory use).

	First-Year	Undergraduates
PRIVATE INSTITUTIONS Tuition:		
PUBLIC INSTITUTIONS Tuition: In-district		
PUBLIC INSTITUTIONS In-state (out-of-district):		
PUBLIC INSTITUTIONS Out-of-state:		
NONRESIDENT ALIENS Tuition:		
REQUIRED FEES:		
ROOM AND BOARD: (on-campus)		
ROOM ONLY: (on-campus)		
BOARD ONLY: (on-campus meal plan)		
Comprehensive tuition and room and board fee (if your college cannot provide separate tuition and room and board fees):		
Other:		

	Minimum	Maximum
Number of credits per term a student can take for the stated full-time tuition	3 courses (12 credits)	5 courses (20 credits)

G3.	Yes	No
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Do tuition and fees vary by year of study (e.g., sophomore, junior, senior)?		X
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G4. If tuition and fees vary by undergraduate instructional program, describe briefly:

G5. Provide the estimated expenses for a typical full-time undergraduate student:

	Residents	Commuters (living at home)	Commuters (not living at home)
Books and supplies			
Room only			
Board only			
Room and board total (if your college cannot provide separate room and board figures for commuters not living at home):			
Transportation			
Other expenses			

G6. Undergraduate per-credit-hour charges (tuition only)

PRIVATE INSTITUTIONS:	
PUBLIC INSTITUTIONS In-district:	
PUBLIC INSTITUTIONS In-state (out-of-district):	
PUBLIC INSTITUTIONS Out-of-state:	
NONRESIDENT ALIENS:	

H. FINANCIAL AID

Aid Awarded to Enrolled Undergraduates

Enter total dollar amounts **awarded** to enrolled full-time and less than full-time degree-seeking undergraduates (**using the same cohort reported in CDS Question B1, “total degree-seeking undergraduates”**) in the following categories. (Note: If the data being reported are final figures for the 2006-2007 academic year (see the next item below), use the 2006-2007 academic year's CDS Question B1 cohort.) Include aid awarded to international students (i.e., those not qualifying for federal aid). **Aid that is non-need-based but that was used to meet need should be reported in the need-based aid columns.** (**For a suggested order of precedence in assigning categories of aid to cover need, see the entry for “non-need-based scholarship or grant aid” on the last page of the definitions section.**)

H1		2007-2008 estimated	2006-2007 final
H1	Indicate the academic year for which data are reported for items H1, H2, H2A, and H6 below:	X	

H3	Which needs-analysis methodology does your institution use in awarding institutional aid?
H3	Federal methodology (FM)
H3	Institutional methodology (IM)
H3	Both FM and IM

H1		Need-based \$ (Include non-need-based aid used to meet need.)	Non-need-based \$ (Exclude non-need-based aid used to meet need.)
H1 Scholarships/Grants			
H1	Federal	\$1,689,967	
H1	State (i.e., all states, not only the state in which your institution is located)	\$242,250	
H1	Institutional: Endowed scholarships, annual gifts and tuition funded grants, awarded by the college, excluding athletic aid and tuition waivers (which are reported below).	\$33,636,793	
H1	Scholarships/grants from external sources (e.g., Kiwanis, National Merit) not awarded by the college	\$898,833	\$364,340
H1	Total Scholarships/Grants	\$36,467,843	\$364,340
H1 Self-Help			
H1	Student loans from all sources (excluding parent loans)	\$3,553,796	\$808,978
H1	Federal Work-Study	\$968,105	
H1	State and other (e.g., institutional) work-study/employment (Note: Excludes Federal Work-Study captured above.)	\$378,030	
H1	Total Self-Help	\$4,899,931	\$808,978
H1 Other			
H1	Parent Loans		\$5,683,774
H1	Tuition Waivers		
	Reporting is optional. Report tuition waivers in this row if you choose to report them. Do not report tuition waivers elsewhere.		
H1	Athletic Awards		

H2 Number of Enrolled Students Awarded Aid: List the number of degree-seeking full-time and less-than-full-time undergraduates who applied for and were awarded financial aid from any source. **Aid that is non-need-based but that was used to meet need should be counted as need-based aid.** Numbers should reflect the cohort awarded the dollars reported in H1. Note: In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

H2		First-time Full-time Freshmen	Full-time Undergraduate (Incl. Fresh.)	Less Than Full-time Undergraduate
H2	a) Number of degree-seeking undergraduate students (CDS Item B1 if reporting on Fall 2007 cohort)	590	2233	
H2	b) Number of students in line a who applied for need-based financial aid	410	1501	
H2	c) Number of students in line b who were determined to have financial need	322	1312	
H2	d) Number of students in line c who were awarded any financial aid	322	1312	
H2	e) Number of students in line d who were awarded any need-based scholarship or grant aid	310	1254	
H2	f) Number of students in line d who were awarded any need-based self-help aid	293	1186	
H2	g) Number of students in line d who were awarded any non-need-based scholarship or grant aid	0	0	
H2	h) Number of students in line d whose need was fully met (exclude PLUS loans, unsubsidized loans, and private alternative loans)	322	1312	
H2	i) On average, the percentage of need that was met of students who were awarded any need-based aid. Exclude any aid that was awarded in excess of need as well as any resources that were awarded to replace EFC (PLUS loans, unsubsidized loans, and private alternative loans)	100.0%	100.0%	
H2	j) The average financial aid package of those in line d . Exclude any resources that were awarded to replace EFC (PLUS loans, unsubsidized loans, and private alternative loans)	\$ 31,510	\$ 31,530	
H2	k) Average need-based scholarship and grant award of those in line e	\$ 29,627	\$ 29,081	
H2	l) Average need-based self-help award (excluding PLUS loans, unsubsidized loans, and private alternative loans) of those in line f	\$ 3,283	\$ 4,131	
H2	m) Average need-based loan (excluding PLUS loans, unsubsidized loans, and private alternative loans) of those in line f who were awarded a need-based loan	\$ 2,435	\$ 3,309	

H2A Number of Enrolled Students Awarded Non-need-based Scholarships and Grants: List the number of degree-seeking full-time and less-than-full-time undergraduates who had no financial need and who were awarded institutional non-need-based scholarship or grant aid. Numbers should reflect the cohort awarded the dollars reported in H1. Note: In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

		First-time Full-time Freshmen	Full-time Undergrad (Incl. Fresh.)	Less Than Full-time Undergrad
H2A				
H2A	n) Number of students in line a who had no financial need and who were awarded institutional non-need-based scholarship or grant aid (exclude those who were awarded athletic awards and tuition benefits)	0	0	
H2A	o) Average dollar amount of institutional non-need-based scholarship and grant aid awarded to students in line n	\$ 0	\$ 0	
H2A	p) Number of students in line a who were awarded an institutional non-need-based athletic scholarship or grant	0	0	
H2A	q) Average dollar amount of institutional non-need-based athletic scholarships and grants awarded to students in line p	\$ 0	\$ 0	

H3 Incorporated into H1 above.

Note: These are the graduates and loan types to include and exclude in order to fill out CDS H4, H4a, H5, and H5a.

Include: * 2007 undergraduate class who graduated between July 1, 2006 and June 30, 2007 who started at your institution as first- time students and received a bachelor's degree between July 1, 2006 and June 30, 2007.

* only loans made to students who borrowed while enrolled at your institution.

* co-signed loans.

Exclude: * those who transferred in.

H4	Provide the percentage of the class (defined above) who borrowed at any time through any loan programs (institutional, state, Federal Perkins, Federal Stafford Subsidized and Unsubsidized, private loans that were certified by your institution, etc.; exclude parent loans). Include both Federal Direct Student Loans and Federal Family Education Loans.	52%
H4a	Provide the percentage of the class (defined above) who borrowed at any time through federal loan programs--Federal Perkins, Federal Stafford Subsidized and Unsubsidized. Include both Federal Direct Student Loans and Federal Family Education Loans. NOTE: exclude all institutional, state, private alternative loans and parent loans.	44%
H5	Report the average per-borrower cumulative undergraduate indebtedness of those in line H4	\$11,902
H5a	Report the average per-borrower cumulative undergraduate indebtedness through federal loan programs--Federal Perkins, Federal Stafford Subsidized and Unsubsidized. Include both Federal Direct Student Loan and Federal Family Education Loans. These are listed in line 4a. NOTE: exclude all institutional, state, private alternative loans and exclude parent loans.	\$10,376

Aid to Undergraduate Degree-seeking Nonresident Aliens (Note: Report numbers and dollar amounts for the same academic year checked in item H1.)

H6 Indicate your institution's policy regarding institutional scholarship and grant aid for undergraduate degree-seeking nonresident aliens:

H6 Institutional need-based scholarship or grant aid is available	<input checked="" type="checkbox"/>
H6 Institutional non-need-based scholarship or grant aid is available	
H6 Institutional scholarship or grant aid is not available	

H6 If institutional financial aid is available for undergraduate degree-seeking nonresident aliens, provide the number of undergraduate degree-seeking nonresident aliens who were awarded need-based or non-need-based aid:	115
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H6 Average dollar amount of institutional financial aid awarded to undergraduate degree-seeking nonresident aliens:	\$42,404
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H6 Total dollar amount of institutional financial aid awarded to undergraduate degree-seeking nonresident aliens:	\$4,876,452
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H7 Check off all financial aid forms nonresident alien first-year financial aid applicants must submit:

H7 Institution's own financial aid form	
H7 CSS/Financial Aid PROFILE	
H7 International Student's Financial Aid Application	<input checked="" type="checkbox"/>
H7 International Student's Certification of Finances	<input checked="" type="checkbox"/>
H7 Other (specify): Parents' most recent tax return, or statement of earnings from parents' employers	<input checked="" type="checkbox"/>

Process for First-Year/Freshman Students

H8 Check off all financial aid forms domestic first-year (freshman) financial aid applicants must submit:

H8 FAFSA	<input checked="" type="checkbox"/>
H8 Institution's own financial aid form	<input checked="" type="checkbox"/>
H8 CSS/Financial Aid PROFILE	<input checked="" type="checkbox"/>
H8 State aid form	
H8 Noncustodial PROFILE	<input checked="" type="checkbox"/>
H8 Business/Farm Supplement	<input checked="" type="checkbox"/>
H8 Other (specify): Business taxes, if applicable	<input checked="" type="checkbox"/>

H9 Indicate filing dates for first-year (freshman) students:

H9 Priority date for filing required financial aid forms:	1/22
H9 Deadline for filing required financial aid forms:	
H9 No deadline for filing required forms (applications processed on a rolling basis):	

H10 Indicate notification dates for first-year (freshman) students (answer a or b):

H10 a) Students notified on or about (date):	4/1	
H10	Yes	No
H10 b) Students notified on a rolling basis:		<input checked="" type="checkbox"/>
H10 If yes, starting date:		

H11 Indicate reply dates:

H11 Students must reply by (date):	5/1
H11 or within _____ weeks of notification.	

Types of Aid Available

Please check off all types of aid available to undergraduates at your institution:

H12 Loans

H12 FEDERAL DIRECT STUDENT LOAN PROGRAM (DIRECT LOAN)

H12 Direct Subsidized Stafford Loans	
H12 Direct Unsubsidized Stafford Loans	
H12 Direct PLUS Loans	

H12 FEDERAL FAMILY EDUCATION LOAN PROGRAM (FFEL)

H12 FFEL Subsidized Stafford Loans	X
H12 FFEL Unsubsidized Stafford Loans	X
H12 FFEL PLUS Loans	X

H12 Federal Perkins Loans	X
H12 Federal Nursing Loans	
H12 State Loans	X
H12 College/university loans from institutional funds	X
H12 Other (specify):	

H13 Scholarships and Grants

H13 NEED-BASED:

H13 Federal Pell	X
H13 SEOG	X
H13 State scholarships/grants	X
H13 Private scholarships	X
H13 College/university scholarship or grant aid from institutional funds	X
H13 United Negro College Fund	
H13 Federal Nursing Scholarship	
H13 Other (specify):	

H14 Check off criteria used in awarding institutional aid. Check all that apply.

H14	Non-Need Based	Need-Based
H14 Academics		
H14 Alumni affiliation		
H14 Art		
H14 Athletics		
H14 Job skills		
H14 ROTC		
H14 Leadership		
H14 Minority status		
H14 Music/drama		
H14 Religious affiliation		
H14 State/district residency		

I. INSTRUCTIONAL FACULTY AND CLASS SIZE

Please report the number of instructional faculty members in each category for Fall 2007. Include faculty who are on your institution's payroll on the census date your institution uses for IPEDS/AAUP.

I1.

	Full-Time	Part-Time	Total
a) Total number of instructional faculty	225	89	314
b) Total number who are members of minority groups	45	18	63
c) Total number who are women	119	64	183
d) Total number who are men	106	25	131
e) Total number who are nonresident aliens (international)	10	2	12
f) Total number with doctorate, first professional, or other terminal degree	221	70	291
g) Total number whose highest degree is a master's but not a terminal master's	3	12	15
h) Total number whose highest degree is a bachelor's	1	7	8
i) Total number whose highest degree is unknown or other (Note: Items f, g, h, and i must sum up to item a.)	0	0	0
j) Total number in stand-alone graduate/ professional programs in which faculty teach virtually only graduate-level students	0	0	0

I2. Student to Faculty Ratio

Report the Fall 2007 ratio of full-time equivalent students (full-time plus 1/3 part time) to full-time equivalent instructional faculty (full time plus 1/3 part time). In the ratio calculations, exclude both faculty and students in stand-alone graduate or professional programs such as medicine, law, veterinary, dentistry, social work, business, or public health in which faculty teach virtually only graduate-level students. Do not count undergraduate or graduate student teaching assistants as faculty.

Fall 2007 Student to Faculty ratio	9 to 1	(based on and	2,285	students faculty
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I3. Undergraduate Class Size

Number of Class Sections with Undergraduates Enrolled

Undergraduate Class Size (provide numbers)

CLASS SECTIONS	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
	84	255	113	43	7	3	0	505

CLASS SUB- SECTIONS	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
	41	90	0	0	0	0	0	131

J. DEGREES CONFERRED

J1. Degrees conferred between July 1, 2005 and June 30, 2006

For each of the following discipline areas, provide the percentage of diplomas/certificates, associate, and bachelor's degrees awarded. To determine the percentage, use majors, not headcount (e.g., students with one degree but a double major will be represented twice). Calculate the percentage from your institution's IPEDS Completions by using the sum of 1st and 2nd majors for each CIP code as the numerator and the sum of the Grand Total by 1st Majors and the Grand Total by 2nd major as the denominator.

Category	Bachelor's Percent	Bachelor's Number (sum of Major1 & Major2)	CIP 2000 Categories to Include
Agriculture			1
Natural resources/environmental science	1	5	3
Architecture	2	17	4
Area and ethnic studies	7	56	5
Communications/journalism			9
Communication technologies			10
Computer and information sciences	1	8	11
Personal and culinary services			12
Education			13
Engineering			14
Engineering technologies			15
Foreign languages and literature	12	92	16
Family and consumer sciences			19
Law/legal studies			22
English	6	49	23
Liberal arts/general studies			24
Library science			25
Biological/life sciences	6	42	26
Mathematics	3	22	27
Military science and technologies			29
Interdisciplinary studies	6	42	30
Parks and recreation			31
Philosophy and religious studies	2	16	38
Theology and religious vocations			39
Physical sciences	3	26	40
Science technologies			41
Psychology	9	69	42
Security and protective services			43
Public administration and social services			44
Social sciences	30	231	45
Construction trades			46
Mechanic and repair technologies			47
Precision production			48
Transportation and materials moving			49
Visual and performing arts	9	65	50
Health professions and related sciences			51
Business/marketing			52
History	3	25	54
Other			
TOTAL	100	765	

Common Data Set Definitions
All definitions related to the financial aid section appear at the end of the Definitions document.
Items preceded by an asterisk (*) represent definitions agreed to among publishers which do not appear on the CDS document but may be present on individual publishers' surveys.
*Academic advisement: Plan under which each student is assigned to a faculty member or a trained adviser, who, through regular meetings, helps the student plan and implement immediate and long-term academic and vocational goals.
Accelerated program: Completion of a college program of study in fewer than the usual number of years, most often by attending summer sessions and carrying extra courses during the regular academic term.
Admitted student: Applicant who is offered admission to a degree-granting program at your institution.
*Adult student services: Admission assistance, support, orientation, and other services expressly for adults who have started college for the first time, or who are re-entering after a lapse of a few years.
American Indian or Alaska native: A person having origins in any of the original peoples of North America and who maintains cultural identification through tribal affiliation or community recognition.
Applicant (first-time, first year): An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has been notified of one of the following actions: admission, nonadmission, placement on waiting list, or application withdrawn (by applicant or institution).
Application fee: That amount of money that an institution charges for processing a student's application for acceptance. This amount is <i>not</i> creditable toward tuition and required fees, nor is it refundable if the student is not admitted to the institution.
Asian or Pacific Islander: A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or Pacific Islands. This includes people from China, Japan, Korea, the Philippine Islands, American Samoa, India, and Vietnam.
Associate degree: An award that normally requires at least two but less than four years of full-time equivalent college work.
Bachelor's degree: An award (baccalaureate or equivalent degree, as determined by the Secretary of the U.S. Department of Education) that normally requires at least four years but <i>not</i> more than five years of full-time equivalent college-level work. This includes ALL bachelor's degrees conferred in a five-year cooperative (work-study plan) program. (A cooperative plan provides for alternate class attendance and employment in business, industry, or government; thus, it allows students to combine actual work experience with their college studies.) Also, it includes bachelor's degrees in which the normal four years of work are completed in three years.
Black, non-Hispanic: A person having origins in any of the black racial groups of Africa (except those of Hispanic origin).
Board (charges): Assume average cost for 19 meals per week or the maximum meal plan.
Books and supplies (costs): Average cost of books and supplies. Do not include unusual costs for special groups of students (e.g., engineering or art majors), unless they constitute the majority of students at your institution.
Calendar system: The method by which an institution structures most of its courses for the academic year.
*Career and placement services: A range of services, including (often) the following: coordination of visits of employers to campus; aptitude and vocational testing; interest inventories, personal counseling; help in resume writing, interviewing, launching the job search; listings for those students desiring employment and those seeking permanent positions; establishment of a permanent reference folder; career resource materials.
Carnegie units: One year of study or the equivalent in a secondary school subject.
Certificate: See Postsecondary award, certificate, or diploma.
Class rank: The relative numerical position of a student in his or her graduating class, calculated by the high school on the basis of grade-point average, whether weighted or unweighted.

College-preparatory program: Courses in academic subjects (English, history and social studies, foreign languages, mathematics, science, and the arts) that stress preparation for college or university study.
Common Application: The standard application form distributed by the National Association of Secondary School Principals for a large number of private colleges who are members of the Common Application Group.
* Community service program: Referral center for students wishing to perform volunteer work in the community or participate in volunteer activities coordinated by academic departments.
Commuter: A student who lives off campus in housing that is not owned by, operated by, or affiliated with the college. This category includes students who commute from home and students who have moved to the area to attend college.
Contact hour: A unit of measure that represents an hour of scheduled instruction given to students. Also referred to as clock hour.
Continuous basis (for program enrollment): A calendar system classification that is used by institutions that enroll students at any time during the academic year. For example, a cosmetology school or a word processing school might allow students to enroll and begin studies at various times, with no requirement that classes begin on a certain date.
Cooperative education program: A program that provides for alternate class attendance and employment in business, industry, or government.
Cooperative housing: College-owned, -operated, or -affiliated housing in which students share room and board expenses and participate in household chores to reduce living expenses.
* Counseling service: Activities designed to assist students in making plans and decisions related to their education, career, or personal development.
Credit: Recognition of attendance or performance in an instructional activity (course or program) that can be applied by a recipient toward the requirements for a degree, diploma, certificate, or other formal award.
Credit course: A course that, if successfully completed, can be applied toward the number of courses required for achieving a degree, diploma, certificate, or other formal award.
Credit hour: A unit of measure representing an hour (50 minutes) of instruction over a 15-week period in a semester or trimester system or a 10-week period in a quarter system. It is applied toward the total number of hours needed for completing the requirements of a degree, diploma, certificate, or other formal award.
Cross-registration: A system whereby students enrolled at one institution may take courses at another institution without having to apply to the second institution.
Deferred admission: The practice of permitting admitted students to postpone enrollment, usually for a period of one academic term or one year.
Degree: An award conferred by a college, university, or other postsecondary education institution as official recognition for the successful completion of a program of studies.
Degree-seeking students: Students enrolled in courses for credit who are recognized by the institution as seeking a degree or formal award. At the undergraduate level, this is intended to include students enrolled in vocational or occupational programs.
Differs by program (calendar system): A calendar system classification that is used by institutions that have occupational/vocational programs of varying length. These schools may enroll students at specific times depending on the program desired. For example, a school might offer a two-month program in January, March, May, September, and November; and a three-month program in January, April, and October.
Diploma: See Postsecondary award, certificate, or diploma.
Distance learning: An option for earning course credit at off-campus locations via cable television, internet, satellite classes, videotapes, correspondence courses, or other means.

Doctoral degree: The highest award a student can earn for graduate study. The doctoral degree classification includes such degrees as Doctor of Education, Doctor of Juridical Science, Doctor of Public Health, and the Doctor of Philosophy degree in any field such as agronomy, food technology, education, engineering, public administration, ophthalmology, or radiology. For the Doctor of Public Health degree, the prior degree is generally earned in the closely related field of medicine or in sanitary engineering.
Double major: Program in which students may complete two undergraduate programs of study simultaneously.
Dual enrollment: A program through which high school students may enroll in college courses while still enrolled in high school. Students are not required to apply for admission to the college in order to participate.
Early action plan: An admission plan that allows students to apply and be notified of an admission decision well in advance of the regular notification dates. If admitted, the candidate is not committed to enroll; the student may reply to the offer under the college's regular reply policy.
Early admission: A policy under which students who have not completed high school are admitted and enroll full time in college, usually after completion of their junior year.
Early decision plan: A plan that permits students to apply and be notified of an admission decision (and financial aid offer if applicable) well in advance of the regular notification date. Applicants agree to accept an offer of admission and, if admitted, to withdraw their applications from other colleges. There are three possible decisions for early decision applicants: admitted, denied, or not admitted but forwarded for consideration with the regular applicant pool, without prejudice.
English as a Second Language (ESL): A course of study designed specifically for students whose native language is not English.
Exchange student program-domestic: Any arrangement between a student and a college that permits study for a semester or more at another college in the United States without extending the amount of time required for a degree. See also Study abroad.
External degree program: A program of study in which students earn credits toward a degree through independent study, college courses, proficiency examinations, and personal experience. External degree programs require minimal or no classroom attendance.
Extracurricular activities (as admission factor): Special consideration in the admissions process given for participation in both school and nonschool-related activities of interest to the college, such as clubs, hobbies, student government, athletics, performing arts, etc.
First professional certificate (postdegree): An award that requires completion of an organized program of study designed for persons who have completed the first professional degree. Examples could be refresher courses or additional units of study in a specialty or subspecialty.
First professional degree: An award in one of the following fields: Chiropractic (DC, DCM), dentistry (DDS, DMD), medicine (MD), optometry (OD), osteopathic medicine (DO), rabbinical and Talmudic studies (MHL, Rav), Pharmacy (BPharm, PharmD), podiatry (PodD, DP, DPM), veterinary medicine (DVM), law (LLB, JD), divinity/ministry (BD, MDiv).
First-time student: A student attending any institution for the first time at the level enrolled. Includes students enrolled in the fall term who attended a postsecondary institution for the first time at the same level in the prior summer term. Also includes students who entered with advanced standing (college credit earned before graduation from high school).
First-time, first-year (freshman) student: A student attending any institution for the first time at the undergraduate level. Includes students enrolled in the fall term who attended college for the first time in the prior summer term. Also includes students who entered with advanced standing (college credits earned before graduation from high school).
First-year student: A student who has completed less than the equivalent of 1 full year of undergraduate work; that is, less than 30 semester hours (in a 120-hour degree program) or less than 900 contact hours.
Freshman: A first-year undergraduate student.

*Freshman/new student orientation: Orientation addressing the academic, social, emotional, and intellectual issues involved in beginning college. May be a few hours or a few days in length; at some colleges, there is a fee.
Full-time student (undergraduate): A student enrolled for 12 or more semester credits, 12 or more quarter credits, or 24 or more contact hours a week each term.
Geographical residence (as admission factor): Special consideration in the admission process given to students from a particular region, state, or country of residence.
Grade-point average (academic high school GPA): The sum of grade points a student has earned in secondary school divided by the number of courses taken. The most common system of assigning numbers to grades counts four points for an A, three points for a B, two points for a C, one point for a D, and no points for an E or F. Unweighted GPA's assign the same weight to each course. Weighting gives students additional points for their grades in advanced or honors courses.
Graduate student: A student who holds a bachelor's or first professional degree, or equivalent, and is taking courses at the post-baccalaureate level.
*Health services: Free or low cost on-campus primary and preventive health care available to students.
High school diploma or recognized equivalent: A document certifying the successful completion of a prescribed secondary school program of studies, or the attainment of satisfactory scores on the Tests of General Educational Development (GED), or another state-specified examination.
Hispanic: A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.
Honors program: Any special program for very able students offering the opportunity for educational enrichment, independent study, acceleration, or some combination of these.
Independent study: Academic work chosen or designed by the student with the approval of the department concerned, under an instructor's supervision, and usually undertaken outside of the regular classroom structure.
In-state tuition: The tuition charged by institutions to those students who meet the state's or institution's residency requirements.
International student: See Nonresident alien .
Internship: Any short-term, supervised work experience usually related to a student's major field, for which the student earns academic credit. The work can be full- or part-time, on- or off-campus, paid or unpaid.
*Learning center: Center offering assistance through tutors, workshops, computer programs, or audiovisual equipment in reading, writing, math, and skills such as taking notes, managing time, taking tests.
*Legal services: Free or low cost legal advice for a range of issues (personal and other).
Liberal arts/career combination: Program in which a student earns undergraduate degrees in two separate fields, one in a liberal arts major and the other in a professional or specialized major, whether on campus or through cross-registration.
Master's degree: An award that requires the successful completion of a program of study of at least the full-time equivalent of one but not more than two academic years of work beyond the bachelor's degree.
Minority affiliation (as admission factor): Special consideration in the admission process for members of designated racial/ethnic minority groups.
*Minority student center: Center with programs, activities, and/or services intended to enhance the college experience of students of color.
Nonresident alien: A person who is not a citizen or national of the United States and who is in this country on a visa or temporary basis and does not have the right to remain indefinitely.
*On-campus day care: Licensed day care for students' children (usually age 3 and up); usually for a fee.
Open admission: Admission policy under which virtually all secondary school graduates or students with GED equivalency diplomas are admitted without regard to academic record, test scores, or other qualifications.

Other expenses (costs): Include average costs for clothing, laundry, entertainment, medical (if not a required fee), and furnishings.
Out-of-state tuition: The tuition charged by institutions to those students who do not meet the institution's or state's residency requirements.
Part-time student (undergraduate): A student enrolled for fewer than 12 credits per semester or quarter, or fewer than 24 contact hours a week each term.
*Personal counseling: One-on-one or group counseling with trained professionals for students who want to explore personal, educational, or vocational issues.
Post-baccalaureate certificate: An award that requires completion of an organized program of study requiring 18 credit hours beyond the bachelor's; designed for persons who have completed a baccalaureate degree but do not meet the requirements of academic degrees carrying the title of master.
Post-master's certificate: An award that requires completion of an organized program of study of 24 credit hours beyond the master's degree but does not meet the requirements of academic degrees at the doctoral level.
Postsecondary award, certificate, or diploma: Includes the following three IPEDS definitions for postsecondary awards, certificates, and diplomas of varying durations and credit/contact hour requirements—
<i>Less Than 1 Academic Year:</i> Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in less than 1 academic year (2 semesters or 3 quarters) or in less than 900 contact hours by a student enrolled full-time.
<i>At Least 1 But Less Than 2 Academic Years:</i> Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in at least 1 but less than 2 full-time equivalent academic years, or designed for completion in at least 30 but less than 60 credit hours, or in at least 900 but less than 1,800 contact hours.
<i>At Least 2 But Less Than 4 Academic Years:</i> Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in at least 2 but less than 4 full-time equivalent academic years, or designed for completion in at least 60 but less than 120 credit hours, or in at least 1,800 but less than 3,600 contact hours.
Private institution: An educational institution controlled by a private individual(s) or by a nongovernmental agency, usually supported primarily by other than public funds, and operated by other than publicly elected or appointed officials.
Private for-profit institution: A private institution in which the individual(s) or agency in control receives compensation, other than wages, rent, or other expenses for the assumption of risk.
Private nonprofit institution: A private institution in which the individual(s) or agency in control receives no compensation, other than wages, rent, or other expenses for the assumption of risk. These include both independent nonprofit schools and those affiliated with a religious organization.
Proprietary institution: See Private for-profit institution .
Public institution: An educational institution whose programs and activities are operated by publicly elected or appointed school officials, and which is supported primarily by public funds.
Quarter calendar system: A calendar system in which the academic year consists of three sessions called quarters of about 12 weeks each. The range may be from 10 to 15 weeks. There may be an additional quarter in the summer.
Race/ethnicity: Category used to describe groups to which individuals belong, identify with, or belong in the eyes of the community. The categories do not denote scientific definitions of anthropological origins. A person may be counted in only one group.
Race/ethnicity unknown: Category used to classify students or employees whose race/ethnicity is not known and whom institutions are unable to place in one of the specified racial/ethnic categories.
Religious affiliation/commitment (as admission factor): Special consideration given in the admission process for affiliation with a certain church or faith/religion, commitment to a religious vocation, or observance of certain religious tenets/lifestyle.
*Religious counseling: One-on-one or group counseling with trained professionals for students who want to explore religious problems or issues.

*Remedial services: Instructional courses designed for students deficient in the general competencies necessary for a regular postsecondary curriculum and educational setting.
Required fees: Fixed sum charged to students for items not covered by tuition and required of such a large proportion of all students that the student who does NOT pay is the exception. Do not include application fees or optional fees such as lab fees or parking fees.
Resident alien or other eligible non-citizen: A person who is not a citizen or national of the United States and who has been admitted as a legal immigrant for the purpose of obtaining permanent resident alien status (and who holds either an alien registration card [Form I-551 or I-151], a Temporary Resident Card [Form I-688], or an Arrival-Departure Record [Form I-94] with a notation that conveys legal immigrant status, such as Section 207 Refugee, Section 208 Asylee, Conditional Entrant Parolee or Cuban-Haitian).
Room and board (charges)—on campus: Assume double occupancy in institutional housing and 19 meals per week (or maximum meal plan).
Secondary school record (as admission factor): Information maintained by the secondary school that may include such things as the student's high school transcript, class rank, GPA, and teacher and counselor recommendations.
Semester calendar system: A calendar system that consists of two semesters during the academic year with about 16 weeks for each semester of instruction. There may be an additional summer session.
Student-designed major: A program of study based on individual interests, designed with the assistance of an adviser.
Study abroad: Any arrangement by which a student completes part of the college program studying in another country. Can be at a campus abroad or through a cooperative agreement with some other U.S. college or an institution of another country.
*Summer session: A summer session is shorter than a regular semester and not considered part of the academic year. It is not the third term of an institution operating on a trimester system or the fourth term of an institution operating on a quarter calendar system. The institution may have 2 or more sessions occurring in the summer months. Some schools, such as vocational and beauty schools, have year-round classes with no separate summer session.
Talent/ability (as admission factor): Special consideration given to students with demonstrated talent/abilities in areas of interest to the institution (e.g., sports, the arts, languages, etc.).
Teacher certification program: Program designed to prepare students to meet the requirements for certification as teachers in elementary, middle/junior high, and secondary schools.
Transfer applicant: An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has previously attended another college or university and earned college-level credit.
Transfer student: A student entering the institution for the first time but known to have previously attended a postsecondary institution at the same level (e.g., undergraduate). The student may transfer with or without credit.
Transportation (costs): Assume two round trips to student's hometown per year for students in institutional housing or daily travel to and from your institution for commuter students.
Trimester calendar system: An academic year consisting of 3 terms of about 15 weeks each.
Tuition: Amount of money charged to students for instructional services. Tuition may be charged per term, per course, or per credit.
*Tutoring: May range from one-on-one tutoring in specific subjects to tutoring in an area such as math, reading, or writing. Most tutors are college students; at some colleges, they are specially trained and certified.
Unit: a standard of measurement representing hours of academic instruction (e.g., semester credit, quarter credit, contact hour).
Undergraduate: A student enrolled in a four- or five-year bachelor's degree program, an associate degree program, or a vocational or technical program below the baccalaureate.

***Veteran's counseling:** Helps veterans and their dependents obtain benefits for their selected program and provides certifications to the Veteran's Administration. May also provide personal counseling on the transition from the military to a civilian life.

***Visually impaired:** Any person whose sight loss is not correctable and is sufficiently severe as to adversely affect educational performance.

Volunteer work (as admission factor): Special consideration given to students for activity done on a volunteer basis (e.g., tutoring, hospital care, working with the elderly or disabled) as a service to the community or the public in general.

Wait list: List of students who meet the admission requirements but will only be offered a place in the class if space becomes available.

Weekend college: A program that allows students to take a complete course of study and attend classes only on weekends.

White, non-Hispanic: A person having origins in any of the original peoples of Europe, North Africa, or the Middle East (except those of Hispanic origin).

***Women's center:** Center with programs, academic activities, and/or services intended to promote an understanding of the evolving roles of women.

Work experience (as admission factor): Special consideration given to students who have been employed prior to application, whether for relevance to major, demonstration of employment-related skills, or as explanation of student's academic and extracurricular record.

Financial Aid Definitions

Awarded aid: The dollar amounts offered to financial aid applicants.

External scholarships and grants: Scholarships and grants received from outside (private) sources that students bring with them (e.g., Kiwanis, National Merit scholarships). The institution may process paperwork to receive the dollars, but it has no role in determining the recipient or the dollar amount awarded.

Financial aid applicant: Any applicant who submits **any one of** the institutionally required financial aid applications/forms, such as the FAFSA.

Indebtedness: Aggregate dollar amount borrowed through any loan program (federal, state, subsidized, unsubsidized, private, etc.; excluding parent loans) while the student was enrolled at an institution. Student loans co-signed by a parent are assumed to be the responsibility of the student and **should** be included.

Institutional scholarships and grants: Endowed scholarships, annual gifts and tuition funded grants for which the institution determines the recipient.

Financial need: As determined by your institution using the federal methodology and/or your institution's own standards.

Need-based aid: College-funded or college-administered award from institutional, state, federal, or other sources for which a student must have financial need to qualify. This includes both institutional and noninstitutional student aid (grants, jobs, and loans).

Need-based scholarship or grant aid: Scholarships and grants from institutional, state, federal, or other sources for which a student must have financial need to qualify.

Need-based self-help aid: Loans and jobs from institutional, state, federal, or other sources for which a student must demonstrate financial need to qualify.

Non-need-based scholarship or grant aid: Scholarships and grants, gifts, or merit-based aid from institutional, state, federal, or other sources (including unrestricted funds or gifts and endowment income) awarded solely on the basis of academic achievement, merit, or any other non-need-based reason. When reporting questions H1 and H2, non-need-based aid that is used to meet need should be counted as need-based aid.

Note: Suggested order of precedence for counting non-need money as need-based:

Non-need institutional grants

Non-need tuition waivers

Non-need athletic awards
Non-need federal grants
Non-need state grants
Non-need outside grants
Non-need student loans
Non-need parent loans
Non-need work
Non-need-based self-help aid: Loans and jobs from institutional, state, or other sources for which a student need not demonstrate financial need to qualify.
Work study and employment: Federal and state work study aid, and any employment packaged by your institution in financial aid awards.